

CITY OF FORT WAYNE JOB POSTING

Applicants and Employees must meet duties/essential functions and minimum requirements.

Job Vacancy:	Industrial Maintenance Mechanic II	Department:	Water Pollution Control Plant
Requisition Number:	2025118		
Hours:	7:00 a.m. – 3:00 p.m., may vary	Rate of Pay:	\$26.6106 - \$31.9326 per hour
Date Posted Up:	1/30/2025	Date Posted Down:	Until Filled
Time Up:	9:00 a.m.	Time Down:	

SUMMARY

Working under the direction of Maintenance Supervisor or Maintenance Working Leader, the incumbent installs and maintains equipment of the Filtration Plant, Water Pollution Control Plant, and their related facilities. The employee will be assigned on-call rotation. The incumbent is expected to exercise good judgment, independence, initiative, and professional expertise in conducting day-to-day operations. All work duties and activities must be performed in accordance with the City and Utility's safety rules and operating regulations, policies, and procedures as well as federal, state, and local regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the ability to interact with the public, City incumbents, and outside agencies with patience, tact, respect, and professionalism and the following. Other duties may be assigned.

OPERATIONS/JUDGEMENT

- Performs all preventative maintenance to water and wastewater plant equipment including 100+ remote support Facilities.
- Responds to emergency breakdowns, troubleshoots, and repairs equipment to resolve issues.
- Performs underground tank work. desludging, cleaning and rebuild tanks often in confined spaces.
- Rebuilds a wide variety of industrial water and wastewater plant equipment assuring 24-hour reliability.
- Performs painting, masonry, carpentry, and glazing.
- Works with operators and management to develop priorities/schedule ensuring the plant maintains local, state, federal compliance.
- Operates heavy equipment requiring CDL vac truck, loader, forklift, etc.
- Performs ground maintenance including snow removal, mowing, cleaning etc.
- Inspects, evaluates, and repairs a wide variety of industrial water and wastewater plant equipment.
- Utilizes lockout/tag out procedure when working on systems and equipment.
- Utilizes CMMS (Computerized Maintenance Management System) to perform scheduled maintenance work, emergency work, and preventative work. This is to record associated labor time, materials and to enter all necessary applicable data assuring accurate O&M cost.
- Fabricates, Welds, Machines repair parts as required.
- Communicates effectively both orally and in writing.
- Assumes duties of Maintenance Working Leader when needed per Maintenance Supervisor request.
- Utilize 6S and TPM (Total Productive Maintenance)
- Performs safe practices to prevent chemical contamination of storm water run-off.
- Operates plant vehicles and mobile equipment, including forklifts.
- Enters, exits, and works in confined spaces wearing a variety of safety equipment and wears respirator devices.
- Performs machining, fabricating, and welding activities as required in a safe manner.

- Ability to operate heavy equipment including vac truck, front end loader, backhoe, etc.
- Performs duties in accordance with city of Fort Wayne safety rules and operating regulations.
- Passes post offer screen for this position.
- Remains on call for emergencies.
- Assists in training other employees.

DIAGNOSTIC/PREVENTATIVE MAINTENANCE

- Inspects, repairs, and maintains a wide variety of Filtration Plant, Water Pollution Control Plant and related systems and supporting facilities.
- Performs preventive / predictive maintenance tasks as required.
- Performs various maintenance work including carpentry, painting, glazing and masonry.
- Assists in plant de-sludging, Filter rebuilding, aeration tank cleaning, etc.
- Inspects, aligns, balances, and adjusts clearance of rotating pump assemblies and shafts.
- Inspects, maintains, and properly uses assigned hand tools, power tools, and safety equipment.
- Reports on abnormal conditions of the plant and collaborates to find a solution to prevent breakdowns.

PERFORMANCE EXPECTATIONS

The incumbent is responsible for managing their performance in accordance with this job description and the performance expectations provided to them by management. If at any time the incumbent is unsure of their role or specific responsibilities, it is the incumbent's responsibility to refer to their job description and ask for clarification from their supervisor. Management will work with the incumbent, as needed, to ensure performance expectations are clearly communicated and performance goals are achieved.

SUPERVISORY RESPONSIBILITIES

Incumbent does not supervise in this position.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High School Graduate or equivalent (GED) plus 3 years hands-on mechanical experience; or associate degree (A.A.) in related field from two-year college or technical school plus 2 years hands-on mechanical experience.

OTHER KNOWLEDGE, SKILLS and/or ABILITIES

Ability to use Personal Computer based programs for spreadsheets and word processing, such as Microsoft Excel and Word.

Ability to read and interpret blueprints and technical drawings.

Communication skills conducive to maintaining optimum working relationships.

Specialized mechanical and diagnostic knowledge and abilities conducive to handling non-standardized operations.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form. The incumbent is responsible for a variety of complex maintenance and repairs in order to provide uninterrupted water service for Fort Wayne and surrounding customer areas. The incumbent is expected to perform these tasks with technical autonomy, utilizing technical manuals and work precedents, to assist with training others in those tasks.

CERTIFICATES, LICENSES, REGISTRATIONS

- Commercial Driver's License - Class B w/Tanker endorsement within a year of employment. Incumbent must be 21 years of age or older to hold a CDL with the City of Fort Wayne.
- Confined Space Entry Certification.
- CPR, First Aid, and Bloodborne Pathogens

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is required to climb or balance and stoop, kneel, crouch, or crawl and lay in prone positions. The employee is occasionally required to sit and taste or smell. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adapt focus. Deemed physically fit to wear respirator.

WORK ENVIRONMENT

The work environment characteristics described here a representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to adverse conditions including extreme temperatures, wet/humid conditions, noise, dust, fumes, grease, chemicals, and hazardous materials, moving mechanical parts, high, precarious places, outside weather conditions, risk of electrical shock, and vibration.

Enter, exit, and work in confined spaces wearing a variety of safety apparatus.

The employee is frequently exposed to wastewater, septage, and associated pathogens.

Applications may be submitted on-line at www.cityoffortwayne.org or using the City of Fort Wayne Human Resources Department computer kiosks located at Citizen's Square, 1st Floor, 200 E. Berry Street, Fort Wayne IN between the hours of 8:00 a.m. – 4:00 p.m. Applicants must be 18 years of age or older. Applicants must be 21 years of age or older to hold a CDL with the City of Fort Wayne. Reasonable accommodations for person with a known disabling condition will be considered in accordance with State and Federal Law.

(Those individuals who accept employment with the City and live outside one of the six contiguous Indiana counties that border Allen County (DeKalb, Whitley, Noble, Huntington, Wells, and Adams) will have six (6) months from their start date to become residents of either Allen County or one of the six counties listed above. Policy and Procedure Number 204 Page: 1 of 1)

Equal Opportunity Employer

All qualified applicants will receive consideration for employment without regards to age, race, color, religion, sex, disability, veteran's status, national origin, genetic information or sexual orientation. Reasonable accommodations for persons with a known disabling condition will be considered in accordance with State and Federal Law.