

Division of Community Development

Vision Statement

“To foster a vibrant, prosperous and growing Fort Wayne through extraordinary community development.”

Mission Statement

“To develop and implement creative community-based strategies to enhance economic opportunity, build strong neighborhoods, and ensure a dynamic framework for quality growth and development.”

Director’s Office

The Director’s Office provides coordination and overall direction for the Division comprised of by the following departments: Finance, Planning & Policy, Community Development Corporation of Northeast Indiana, Redevelopment, Housing Programs, Grants Administration, Neighborhood Revitalization, and Neighborhood Code Enforcement.

The division’s departments work collaboratively to coordinate and carry out activities based on the following operating principles:

Community-Based Planning - Ensure Community based planning as the foundation for all projects, resource allocation and collaboration.

Aggressive Implementation - Create and sustain an aggressive implementation strategy for all planning efforts.

Support Businesses - Sustain strong and aggressive support for business and investment and job creation.

Strategic Projects - Encourage and facilitate strategic projects that will develop, revitalize, and strengthen the Fort Wayne Community.

Community Collaboration - Pursue a stronger commitment with citizens, neighborhoods, businesses and organizations to collaborate as strategic partners in achieving community development goals.

High Performance Organization - Foster a work environment that encourages and provides for sustained personal and professional development and a commitment to innovation and excellence.

Deputy Director of Planning & Policy

Working under the Division Director, this Director oversees the implementation of integrated strategic and operational planning initiatives that enhance development opportunities and efficiencies for the City of Fort Wayne. The Deputy Director oversees the daily operations of the following departments:

Special Projects/GIS provides strategic research to assist in the direction of Division resources, management of special projects and develops/leads implementation of the Division technology strategy. It provides data, analysis, and GIS support to the Division.

Strategic Planning works to promote good stewardship of City resources through various land and planning studies, visioning initiatives, Comprehensive Plan updates, transportation studies and the promotion for orderly, fiscally sound expansion of the City through annexation.

Historic Preservation, a sub-area within this department, manages the historic and aesthetic resources of the community, working with property owners, city agencies and other groups to coordinate improvement efforts, provide technical assistance and cost-effective design solutions.

Deputy Director of Development

Working under the Division Director, this Director oversees the implementation of an aggressive development partnership between the public and private sectors. The Deputy Director oversees the following departments and provides direct liaison/support to the Fort Wayne/Allen County Economic Development Alliance and support for international trade:

Community Development Corporation of Northeast Indiana (CDC) is a city-sponsored, 501 c (6) not-for-profit business development organization. Its primary objective is to promote the growth and development of small commercial and industrial businesses in the Fort Wayne area and a nine-county area in northeast Indiana through creative business loan programs.

Redevelopment in conjunction with the Redevelopment Commission promotes and implements opportunity projects, acting as a catalyst to develop areas that have shown a cessation of growth and lack of development. This is done through techniques including real estate acquisition, site preparation and/or providing public infrastructure to the site. Financing resources generally used are Tax Incremental Financing (TIF) and Redevelopment General Obligation Bonds.

Deputy Director of Housing and Neighborhood Services

Working under the Division Director, this Director oversees the implementation of initiatives to attract and support housing investment and reinvestment in the City to promote community development and expand access to desirable housing. The Deputy Director oversees the strategic investment of public funds in neighborhood revitalization-oriented projects and programs which leverage significantly higher levels of private investment through the following departments:

HANDS is a quasi-public not-for-profit Corporation of the city organized under chapter 246 of the Indiana Acts of 1921.

Housing Programs administers the City's Home Investment Partnerships Act (HOME) Program from the federal department of Housing and Urban Development (HUD).

Grants Administration administers the City's Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) programs from the federal department of Housing and Urban Development (HUD).

Neighborhood Revitalization plans, coordinates and directs the City's neighborhood revitalization implementation program and ancillary projects.

Director of Neighborhood Code Enforcement

Working under the Division Director, this Director oversees the daily operations of Neighborhood Code Enforcement. NCE works towards the goal of ensuring maintenance standards are met on both commercial and residential properties by cleaning up blighted areas, securing vacant structures and eliminating unsafe structures, which enhances our citizen's property values and encourages investment and development in our community.

COMMUNITY DEVELOPMENT
 Dept # 0008
 2013 BUDGET COMPARISON

	2011 ACTUAL	2012 ACTUAL THRU 30-Jun-2012	2012 REVISED BUDGET	2013 SUBMITTED	\$ INCREASE (DECREASE) FROM 2012 REVISED	% CHANGE FROM 2012 REV TO 2013
5111 TOTAL WAGES	2,413,159		2,464,853	2,438,190	(26,663)	- 1.08%
5131 PERF - EMPLOYERS SHARE	200,659		239,340	236,631	(2,709)	
5132 FICA	175,645		188,563	186,520	(2,043)	
5134 LIFE MEDICAL & HEALTH INSURAN	479,400		554,600	531,000	(23,600)	
5136 UNEMPLOYMENT COMPENSATION	2,441		2,466	2,439	(27)	
5137 WORKERS COMP INSURANCE	14,511		10,651	9,202	(1,449)	
513A PERF - EMPLOYEES/PD BY CITY	70,821		71,800	70,988	(812)	
513R RETIREES HEALTH INSURANCE	81,600		94,400	106,200	11,800	
5161 WAGE SETTLEMENT/SEVERANCE PAY	189		-	-	-	
Total 5100	\$3,438,425	\$1,748,761	\$3,626,673	\$3,581,170	(\$45,503)	- 1.25%
5214 SAFETY ITEMS/SUPPLIES	210		46	50	4	
5219 OTHER OFFICE SUPPLIES	12,943		18,594	18,600	6	
5220 OFFC FURNITURE/EQUIP	390		-	-	-	
5231 GASOLINE	24,131		21,236	38,986	17,750	
5263 OTHER EQUIPMENT REPAIR PARTS	544		320	-	(320)	
5299 OTHER MATERIALS & SUPPLIES	4,784		3,320	3,300	(20)	
529C BUNKER GEAR/UNIFORMS	6,996		8,400	8,400	-	
Total 5200	\$49,999	\$21,495	\$51,916	\$69,336	\$17,420	33.55%
5311 LEGAL SERVICES	77		-	-	-	
5314 CONSULTANT SERVICES	21,159		30,280	35,000	4,720	
531D BAD DEBT EXPENSE	136,024		-	-	-	
531K SEMINAR FEES	2,805		5,715	5,550	(165)	
531S SOFTWARE TRAINING	-		1,500	1,500	-	
531Z DOCUMENT RECORDING FEES	40,165		40,000	45,000	5,000	
5322 POSTAGE	31,829		26,000	26,000	-	
5323 TELEPHONE & TELEGRAPH	5,337		-	-	-	
5324 TRAVEL EXPENSES	3,947		9,300	8,700	(600)	
5326 MILEAGE	-		1,050	1,050	-	
532C CELL PHONE	1,839		2,340	2,340	-	
532L LONG DISTANCE CHARGES	277		-	-	-	
532V VERIZON AIR CARDS	7,591		8,292	8,292	-	
5331 PRINTING OTHER THAN OFFC SUPPL	5,328		5,709	5,800	91	
5332 PUBLIC OF LEGAL NOTICES/ADVTER	652		1,250	800	(450)	
5342 LIABILITY INSURANCE	15,176		18,836	15,355	(3,481)	
5356 SOLID WASTE DISPOSAL	100		-	-	-	
535N STORAGE COSTS	1,855		2,810	2,800	(10)	
5363 CONTRACTED OTHER EQUIPMT REPAI	5,823		4,904	5,000	96	
5369 CONTRACTED SERVICE	348,753		383,000	403,000	20,000	
536N GARAGE CONTRACT - NONTARGET	3,906		3,719	2,087	(1,632)	
536T GARAGE CONTRACT - TARGET	15,648		27,746	20,976	(6,770)	
5371 BUILDING RENTAL	55,707		8,000	-	(8,000)	
5374 OTHER EQUIPMENT RENTAL	10,550		14,004	11,496	(2,508)	

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	2011 ACTUAL	2012 ACTUAL THRU 30-Jun-2012	2012 REVISED BUDGET	2013 SUBMITTED	\$ INCREASE (DECREASE) FROM 2012 REVISED	% CHANGE FROM 2012 REV TO 2013
5377 CC BUILDING PARKING	675		-	-	-	
5391 SUBSCRIPTIONS AND DUES	5,389		6,124	6,435	311	
5399 OTHER SERVICES AND CHARGES	2,388		9,320	700	(8,620)	
539A OPERATING TRANSFER OUT	174,006		-	-	-	
539B MASTER LEASE	60,392		36,222	16,327	(19,895)	
Total 5300	\$957,399	\$227,834	\$646,121	\$624,208	(\$21,913)	- 3.39%
5443 PURCHASE OF OFFICE EQUIPMENT	2,674		4,540	11,140	6,600	
5445 PURCHASE OF COMPUTER EQUIP	2,804		6,000	-	(6,000)	
5446 PURCHASE OF SOFTWARE	2,140		2,000	2,000	-	
Total 5400	\$7,618	\$4,470	\$12,540	\$13,140	\$600	4.78%
Total	\$4,453,441	\$2,002,560	\$4,337,250	\$4,287,854	(\$49,396)	- 1.14%

Community Development & Code Enforcement 2013-2017 Capital Improvement Program

FUNDING SOURCE CODE: CC-Cumulative Capital Fund CDBG-Community Development Block Grant CEDIT-Co. Economic Development Income Tax CO-County Source FED-Federal Source GOB-General Obligation Bond GRA-Grant Approved	GRP-Grant Pending LE-Lease InfraBd-Infrastructure Bond LRS-Local Roads & Streets MISC-Miscellaneous MVH-Motor Vehicle Highway PCBF-Park Cumulative Bldg. Fund PS-Private Source	PT-Property Tax RB-Revenue Bond ST-State Source SU-Sewer Utility SWU-Stormwater Utility TIF-Tax Increment Financing UF-User Fee WU-Water Utility
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Item #	Project Title & Description	Funding Source	Expenditure				
			2013	2014	2015	2016	2017
1	Geographic Information System (GIS) Workstations	PT	-	-	-	6,000	-
2	Printer Replacement	PT	1,600	-	-	-	-
3	Vehicle Replacement - NCE	LE-Lease	51,000	68,000	51,000	-	-
4	GIS - Plotter	PT	5,000	-	-	-	-
5	Software	PT	2,000	2,000	2,000	2,000	2,000
6	Office Furniture	PT	-	-	-	-	-
7	Other Equipment - NCE Digital Cameras	PT	4,540	4,540	4,540	4,540	4,540
TOTAL			64,140	74,540	57,540	12,540	6,540

1. Geographic Information System (GIS) Workstations
2015 - (2) GIS @ \$3,000/ea - purchased in 2011
2. Printer Replacement
2013 - NCE - (2) 2005 replacements
3. Vehicle Replacement per Fleet guidelines
2013 - replace (3) 2003 Chevy Malibu Veh #13831; 2006 Ford Taurus' Veh #16046 & #16047
2014 - replace (4) 2007 Ford Taurus' Veh #17048, 17049, 17050 & 17051; (4) Chevy Impalas Veh #17053, 17054, 17055 & 17056
2015 - replace (3) Chevy Impalas Veh #18057, 18058, 18059
4. GIS - Plotter - 2013: (1) GIS @ \$5,000/ea purchased in 2009
5. Software - \$2,000 Misc IE: Census Data, Acrobat, and other software updates for specific uses
2013-2017 - \$2000 Misc IE: Census Data, Acrobat, and other software updates for specific uses
6. Office Furniture - Misc chair/furniture replacements
7. Other Equipment
NCE Digital Cameras - replace 10 each year