

# **Division of Community Development**

## **Vision Statement**

"To foster a vibrant, prosperous and growing Fort Wayne through extraordinary community development."

## **Mission Statement**

"To develop and implement creative community-based strategies to enhance economic opportunity, build strong neighborhoods, and ensure a dynamic framework for quality growth and development."

## **Director's Office**

The Director's Office provides coordination and overall direction for the Division comprised of by the following departments: Finance, Planning & Policy, Community Development Corporation of Northeast Indiana, Redevelopment, Housing Programs, Grants Administration, Neighborhood Revitalization, and Neighborhood Code Enforcement.

The division's departments work collaboratively to coordinate and carry out activities based on the following operating principles:

Community-Based Planning - Ensure Community based planning as the foundation for all projects, resource allocation and collaboration.

Aggressive Implementation - Create and sustain an aggressive implementation strategy for all planning efforts.

Support Businesses - Sustain strong and aggressive support for business and investment and job creation.

Strategic Projects - Encourage and facilitate strategic projects that will develop, revitalize, and strengthen the Fort Wayne Community.

Community Collaboration - Pursue a stronger commitment with citizens, neighborhoods, businesses and organizations to collaborate as strategic partners in achieving community development goals.

High Performance Organization - Foster a work environment that encourages and provides for sustained personal and professional development and a commitment to innovation and excellence.

## **Deputy Director of Planning & Policy**

Working under the Division Director, this Director oversees the implementation of integrated strategic and operational planning initiatives that enhance development opportunities and efficiencies for the City of Fort Wayne. The Deputy Director oversees the daily operations of the following departments:

**Special Projects/GIS** provides strategic research to assist in the direction of Division resources, management of special projects and develops/leads implementation of the Division technology strategy. It provides data, analysis, and GIS support to the Division.

**Strategic Planning** works to promote good stewardship of City resources through various land and planning studies, visioning initiatives, Comprehensive Plan updates, transportation studies and the promotion for orderly, fiscally sound expansion of the City through annexation.

**Historic Preservation**, a sub-area within this department, manages the historic and aesthetic resources of the community, working with property owners, city agencies and other groups to coordinate improvement efforts, provide technical assistance and cost-effective design solutions.

### **Deputy Director of Development**

Working under the Division Director, this Director oversees the implementation of an aggressive development partnership between the public and private sectors. The Deputy Director oversees the following departments and provides direct liaison/support to the Fort Wayne/Allen County Economic Development Alliance and support for international trade:

**Community Development Corporation of Northeast Indiana (CDC)** is a city-sponsored, 501 c (6) not-for-profit business development organization. Its primary objective is to promote the growth and development of small commercial and industrial businesses in the Fort Wayne area and a nine-county area in northeast Indiana through creative business loan programs.

**Redevelopment** in conjunction with the Redevelopment Commission promotes and implements opportunity projects, acting as a catalyst to develop areas that have shown a cessation of growth and lack of development. This is done through techniques including real estate acquisition, site preparation and/or providing public infrastructure to the site. Financing resources generally used are Tax Incremental Financing (TIF) and Redevelopment General Obligation Bonds.

### **Deputy Director of Housing and Neighborhood Services**

Working under the Division Director, this Director oversees the implementation of initiatives to attract and support housing investment and reinvestment in the City to promote community development and expand access to desirable housing. The Deputy Director oversees the strategic investment of public funds in neighborhood revitalization-oriented projects and programs which leverage significantly higher levels of private investment through the following departments:

**HANDS** is a quasi-public not-for-profit Corporation of the city organized under chapter 246 of the Indiana Acts of 1921.

**Housing Programs** administers the City's Home Investment Partnerships Act (HOME) Program from the federal department of Housing and Urban Development (HUD).

**Grants Administration** administers the City's Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) programs from the federal department of Housing and Urban Development (HUD).

**Neighborhood Revitalization** plans, coordinates and directs the City's neighborhood revitalization implementation program and ancillary projects.

### **Director of Neighborhood Code Enforcement**

Working under the Division Director, this Director oversees the daily operations of Neighborhood Code Enforcement. NCE works towards the goal of ensuring maintenance standards are met on both commercial and residential properties by cleaning up blighted areas, securing vacant structures and eliminating unsafe structures, which enhances our citizen's property values and encourages investment and development in our community.

COMMUNITY DEVELOPMENT  
 Dept # 0008  
 2014 BUDGET COMPARISON

	2012 ACTUAL	2013 ACTUAL THRU 30-Jun-2013	2013 REVISED BUDGET	2014 SUBMITTED	\$ INCREASE (DECREASE) FROM 2013 REVISED	% CHANGE FROM 2013 REV TO 2014
5111 TOTAL WAGES	2,400,288		2,438,190	2,452,690	14,500	0.59%
5131 PERF - EMPLOYERS SHARE	231,719		236,631	264,144	27,513	
5132 FICA	173,822		186,520	187,629	1,109	
5134 LIFE MEDICAL & HEALTH INSURAN	554,600		531,000	519,200	(11,800)	
5136 UNEMPLOYMENT COMPENSATION	2,466		2,439	2,451	12	
5137 WORKERS COMP INSURANCE	10,651		9,202	7,769	(1,433)	
513A PERF - EMPLOYEES/PD BY CITY	69,515		70,988	70,753	(235)	
513R RETIREES HEALTH INSURANCE	94,400		106,200	70,800	(35,400)	
5161 WAGE SETTLEMENT/SEVERANCE PAY	31		-	-	-	
<b>Total 5100</b>	<b>\$3,537,492</b>	<b>\$1,736,130</b>	<b>\$3,581,170</b>	<b>\$3,575,436</b>	<b>(\$5,734)</b>	<b>- 0.16%</b>
5213 COMPUTER SUPPLIES	89		-	-	-	
5214 SAFETY ITEMS/SUPPLIES	-		50	100	50	
5219 OTHER OFFICE SUPPLIES	13,403		18,600	16,600	(2,000)	
5220 OFFC FURNITURE/EQUIP	877		-	-	-	
5231 GASOLINE	21,286		21,236	22,560	1,324	
5299 OTHER MATERIALS & SUPPLIES	2,012		3,300	9,840	6,540	
529C BUNKER GEAR/UNIFORMS	7,883		8,400	8,400	-	
<b>Total 5200</b>	<b>\$45,549</b>	<b>\$22,984</b>	<b>\$51,586</b>	<b>\$57,500</b>	<b>\$5,914</b>	<b>11.46%</b>
5314 CONSULTANT SERVICES	8,700		56,130	35,000	(21,130)	
531J TECHNICAL SERVICES	1,402		-	-	-	
531K SEMINAR FEES	3,564		5,550	5,550	-	
531S SOFTWARE TRAINING	-		1,500	1,500	-	
531Z DOCUMENT RECORDING FEES	32,677		45,000	45,000	-	
5322 POSTAGE	26,890		26,000	26,000	-	
5324 TRAVEL EXPENSES	6,411		8,700	8,700	-	
5326 MILEAGE	647		1,050	1,050	-	
532C CELL PHONE	1,734		2,340	2,460	120	
532V VERIZON AIR CARDS	9,287		8,292	8,292	-	
5331 PRINTING OTHER THAN OFFC SUPPL	2,948		5,800	5,800	-	
5332 PUBLIC OF LEGAL NOTICES/ADVTER	1,652		800	800	-	
5342 LIABILITY INSURANCE	18,836		15,355	71,938	56,583	
535N STORAGE COSTS	2,040		2,800	2,500	(300)	
5363 CONTRACTED OTHER EQUIPMT REPAI	7,277		5,000	5,000	-	
5369 CONTRACTED SERVICE	339,147		403,000	383,000	(20,000)	
536N GARAGE CONTRACT - NONTARGET	3,775		2,087	3,058	971	
536T GARAGE CONTRACT - TARGET	27,746		20,976	22,468	1,492	
5374 OTHER EQUIPMENT RENTAL	7,806		11,496	8,600	(2,896)	
5391 SUBSCRIPTIONS AND DUES	5,591		6,435	6,210	(225)	
5399 OTHER SERVICES AND CHARGES	11,198		4,305	700	(3,605)	
539A OPERATING TRANSFER OUT	4		-	-	-	
539B MASTER LEASE	36,221		16,327	18,890	2,563	

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	2012 ACTUAL	2013 ACTUAL THRU 30-Jun-2013	2013 REVISED BUDGET	2014 SUBMITTED	\$ INCREASE (DECREASE) FROM 2013 REVISED	% CHANGE FROM 2013 REV TO 2014
<b>Total 5300</b>	<b>\$555,554</b>	<b>\$218,075</b>	<b>\$648,943</b>	<b>\$662,516</b>	<b>\$13,573</b>	<b>2.09%</b>
5443 PURCHASE OF OFFICE EQUIPMENT	4,073		13,290	5,000	(8,290)	
5445 PURCHASE OF COMPUTER EQUIP	149		-	-	-	
5446 PURCHASE OF SOFTWARE	4,396		2,000	-	(2,000)	
<b>Total 5400</b>	<b>\$8,618</b>	<b>\$4,785</b>	<b>\$15,290</b>	<b>\$5,000</b>	<b>(\$10,290)</b>	<b>- 67.30%</b>
<b>Total</b>	<b>\$4,147,214</b>	<b>\$1,981,973</b>	<b>\$4,296,989</b>	<b>\$4,300,452</b>	<b>\$3,463</b>	<b>0.08%</b>