



Review Process:

Provide a submittal packet with application review form and complete plan set of the proposed facility or structure.

- Collocation of small cell facilities is preferred where possible
- Pole heights over 50' are subject to additional review
- Locations in Historic Districts may require relocation
- Alleyways off main roadways are preferred in Historic District areas
- City Designated Corridors may require relocation
- Application locations will be posted on the city website

Review Process consists of several city departments that will review site location for the following:

- 1) Completeness of Application
 - a. Were statements made addressing ability to collocate
 - b. Were statements made addressing that the facility meets all FCC Requirements?
 - c. Was a letter provided addressing that the facility meets all FCC Requirements?
 - d. Statements addressing surrounding area design compatibility
 - e. Identification of ownership and applicant
- 2) Completeness of Submitted Plans
 - a. Depiction of new structure and/or facility; plan view, elevation view, photo representation including all components and cabinet
 - b. Are plans certified/stamped that show it meets all Industry Standards for new poles or structural analysis for collocation on existing poles.
 - c. Do plans indicate surrounding utilities both above ground and underground
 - d. Do plans provide coordinates
 - e. Do plans show existing right of way lines and dimension
 - f. Do plans indicate pole or facility details for compatibility